

**CALL FOR APPLICATIONS TO CONDUCT A NATIONAL
LOTTERY.**



LOTTERIES AND GAMING
REGULATORY BOARD
Responsible Gaming

TABLE OF ACRONYMS

ACRONYM	DEFINITION
NLGRB	National Lotteries and Gaming Regulatory Board
CSR	Corporate Social Responsibility
URA	Uganda Revenue Authority
GRAF	Gaming Regulators Africa Forum
IAGR	International Association of Gaming Regulators
WLA	World Lottery Association
ISO	International Standards Organization
PMP	Project Management Professional
CIM	Chattered Institute of Marketing

Introduction

The National Lotteries and Gaming Regulatory Board (NLGRB) is a body corporate established under the Lotteries and Gaming Act No. 7 of 2016. The Board is mandated by law to supervise and regulate the establishment, management and operation of lotteries, gaming betting and casinos in Uganda, and to protect the citizens from the adverse effects of gaming and betting in Uganda.

NLGRB seeks to source an operator whose overall objective shall be to conduct a National Lottery on behalf of the Government of Uganda in partnership with and under the supervision of the NLGRB.

Section 23 of the Lotteries and Gaming Act, No.7 2016 mandates NLGRB to recommend to the Hon. Minister to issue a license to conduct a National Lottery after satisfying itself that the person is fit and proper to conduct a National Lottery.

1. Checklist for Shortlisting Applicants

An application for a licence to conduct a national lottery shall be made to the Board using Form 1 of the Licencing Regulations. This should be accompanied with the prescribed application fee of **UGX 50 million** for **Foreigners** and **Nationals UGX 20 million** respectively.

For purposes of satisfying itself that a person is fit and proper, the Board shall consider the following:

- a) Experience and knowledge of the person relating to lotteries or the conduct of national lotteries,
- b) Adequacy of financial and other resources of the person, the character or experience of the person who is likely to manage the lottery,
- c) The ability of the person to protect the interests of the public during the conduct of the national lottery,

d) Whether granting the licence is in the interest of the public.

Interested applicants should therefore provide information demonstrating that they are eligible and possess the required financial, technical, and professional capacity experience to perform the services supported with relevant documentation.

Specifically, the operator is expected to conduct a National Lottery

- a) That would fully comply and cover the regulatory requirements of the Rules and Regulations of Lottery Operations in force and as will be further specialized by the NLGRB's Technical Standards and requirements.
- b) That has operations that yield an annual turnover of not less than **UGX 100 billion.**
- c) With a system that uses secure digital services for all transactions and data.
- d) Has capacity to run an Electronic Lottery countrywide

NLGRB invites eligible agency persons to submit sealed applications to conduct a National Lottery for the Government of Uganda through NLGRB.

2. SHORTLISTING CRITERIA

The short-listing criteria will include:

Eligibility of the person to perform the task to include:

- i. A certified copy a Certificate of Incorporation/Registration or equivalent.
- ii. A certified copy of Memorandum and Articles of Association or equivalent.
- iii. A signed statement declaring any conflict of interest, if any, in the subject.

- iv. Copies of audited books of Accounts and financial statements for the last five years 2017,2018,2019,2020 and 2021.The annual turnover for the last five years shall not be less than UGX 100 billion.
- v. A signed statement stating that the person is not insolvent, in receivership, bankrupt or being wound up.
- vi. The applicant is not blacklisted by relevant authority, NLGRB/URA/FIA in Uganda or debarred to participate in any public gaming activity by any authority in the region or any association such as GRAF, IAGR or WLA.
- vii. The applicant has fulfilled the obligations to pay taxes in Uganda or elsewhere the business is located with proof of a copy of current (2021) Tax Clearance Certificate or its equivalent.
- viii. The applicant must possess ISO 9001 and ISO/IEC 27001 certifications.
- ix. Shall have software and hardware certification of systems by established international gaming testing laboratories (provide copies of certificates).
- x. The person may associate or form Joint Ventures to achieve the required qualifications with a clear joint venture agreement. Each party to the joint venture shall be vetted by the Board.
- xi. In case of a foreign applicant, it must have local partner that should be a Ugandan national.
- xii. The applicant should have successfully conducted at least one lottery for the last 10 years. The Board shall undertake due diligence at its own cost.

3. Key Technical staff:

A) PROJECT MANAGER ROLE

Professional expertise: good knowledge of World Lottery Association Standards, Association operational protocols, excellent marketing, and technical knowledge (expertise should be entered in detail in Resume with clear reference to where that

experience was obtained and exercised. The NLGRB reserves the right to validate the reference.)

Language: Fluent in English.

Responsibilities:

- (i) In collaboration and under the supervision of NLGRB coordinates implementation of the Lottery project and is the primary point of contact between the agent and the NLGRB for all implementation matters.
- (ii) The Project Manager performs day-to-day management of the Lottery operations, agency agreement, identifies issues and risks and recommends possible issue and risk mitigation strategies associated with the lottery.
- (iii) Is responsible for ensuring that work performed is within scope, consistent with requirements, and delivered on time and all activity obligations are paid and honoured in time.
- (iv) Identifies critical paths, tasks, dates, testing, and acceptance criteria; monitors issues and provides resolutions for up-to-date status reports; demonstrates excellent writing and oral communications skills. The Project Manager is responsible for providing timely communication and operational updates to NLGRB.

B) MARKETING AND BUSINESS ANALYST ROLE

Professional expertise: good knowledge of World Lottery Association Standards, Association operational protocols, excellent marketing, and technical knowledge (expertise should be entered in detail in Resume with clear reference to where that experience was obtained and exercised. The NLGRB reserves the right to validate the reference.)

Language: Fluent in English.

Responsibilities:

Works closely with customers/punters, identifies, analyses and documents business requirements, tickets sold, online tickets placed, trends processes,

defines solutions which solve customer business needs, serves as communication bridge between customer and solution implementation team.

C) I.T TECHNICAL ROLE

Experience: minimum 5 years of experience as a Lottery IT technical Lead on complex Lottery of similar nature that is required in this application, one of those being good knowledge of World Lottery Association Standards, Association operational protocols and technical knowledge (expertise should be entered in detail in Resume with clear reference to where that experience was obtained and exercised. The LGRB reserves the right to check the reference.)

Language: Fluent in English.

Responsibilities:

- (i) Defines quality standards and metrics for the lottery system used,
- (ii) Defines systems operations and testing strategies, risks, and risk mitigation strategies, plans testing resources,
- (iii) Plans and schedules appropriate tests during whole lifetime of the lottery operation/implementation.
- (iv) He/she is also personally responsible that the lottery system used meets quality standards, business requirements and objectives.

4. REFERENCE LETTERS: The applicant must submit at least two reference letters one of which must be from a government (governmental authority or its concessionaire) confirming the successful implementation of a National Lottery in their gaming industry and certificate of good conduct of operations.

5. FINANCIAL CAPACITY: The Firm should submit audited books of accounts for the last 5 years with an annual turnover of UGX 100 billion.

6. REQUEST FOR INFORMATION

Interested eligible applicants may obtain further information at the address given below from **Monday to Friday** between **08:00am to 05:00pm**.

Chief Executive Officer,
 Lotteries and Gaming Regulatory Board
 4th Floor Communication house,
 Plot 1, Colville Street,
 Kampala Uganda
 Tel: 256-414-231 628
 Email: info@lgrb.go.ug

7. METHOD OF SUBMISSION

Sealed Applications (one original and three copies) must be delivered in written form to the address above by 5:00pm (**EAT/ local time**) on or by **14th January 2022** at the address above. The packaging must be clearly marked National Lottery for Government of Uganda. The call for applications to conduct a National Lottery is available at the Entity's website at www.lgrb.go.ug

8. PROPOSED TIMETABLE

The planned timetable (Subject to changes) is as follows:

Activity	Date
a. Publication of Notice for call of Applications	20th December 2021
b. Closing date for receipt of Applications	14th January 2022
c. Evaluation of Applications	17th January – 21st January 2022
d. Call for Technical and Financial Proposals for shortlisted applicants	28th January 2022
e. Evaluation of Proposals	28th February – 7th March 2022
f. Due diligence of Proposals	14th March – 14th April 2022
g. Recommendation to Hon Minister, MoFPED	25th April 2022
h. Minister issues licences	2nd May 2022
i. Public Notification in Uganda Gazette	6th May 2022

