



**NATIONAL LOTTERIES AND GAMING  
REGULATORY BOARD**

Responsible Gaming

**Our Ref: LGRB/LRG/A003/10/24**

3<sup>rd</sup> October 2024

To all Licensed Operators

**RE: CALL FOR APPLICATIONS RENEWAL OF LICENCES FOR THE YEAR  
2025**

The above subject refers.

This serves to inform you that the National Lotteries and Gaming Regulatory Board shall receive applications for renewal of licences for the year 2025 from **3<sup>rd</sup> October 2024 to 31<sup>st</sup> October 2024** in line with Section 47 of the Lotteries and Gaming Act, 2016.

**ALL** applications for licences for the year 2025 must be submitted through the e-licensing platform vide [www.licensing.lgrb.go.ug](http://www.licensing.lgrb.go.ug).

In case of any technical challenges, please contact the Manager Information Technology, Mr. Barnett Ainebyona on [barnett.ainebyona@lgrb.go.ug](mailto:barnett.ainebyona@lgrb.go.ug), 07743122357.

Yours sincerely,

Denis Mudene Ngabirano  
CHIEF EXECUTIVE OFFICER  
**DMN/Jt**

Encl. List of Requirements for renewal of licences

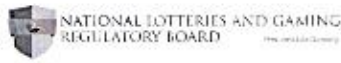


## NATIONAL LOTTERIES AND GAMING REGULATORY BOARD

### LICENCING REQUIREMENTS

#### GENERAL NOTICE

- i) Applications shall be submitted through the e-licencing portal at [www.licensing.lgrb.go.ug](http://www.licensing.lgrb.go.ug).
- ii) All payments shall be made through the NLGRB e-licencing system.
- iii) Only Licensees that have integrated with **NCEMS** and without arrears will access the e-licensing system.
- iv) All applications for renewal of principal licenses, key employees' licenses, and certificates of conformity of premises must be submitted and be fully paid for during the renewal period.
- v) Lists of requirements are attached hereto and marked as Annexure A.
- vi) The Board will not receive any applications for renewal outside the set deadline of **31<sup>st</sup> October 2024**.
- vii) Operators should submit complete applications with all requirements within the prescribed timelines as per Section 47 of the Lotteries and Gaming Act, 2016.
- viii) The Board shall conduct document verification and due diligence at its own cost in line with Section 27(3d) of the Lotteries and Gaming (Amendment) Act, 2018.
- ix) Uttering a false document shall lead to automatic disqualification or blacklisting of the Operator and prosecution in line with the laws of Uganda.
- x) An approved application of a principal licence shall attract a bank guarantee in line with Section 40, Regulation 30 and Schedule 2 of the Lotteries and Gaming Act and Licensing Regulations, respectively.



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**LICENCING REQUIREMENTS**

Table 1: General Requirements for all Licensees

<b>Item</b>	<b>Requirement</b>
1.	Interpol Certificate of Good Conduct and Police Clearances for company directors and shareholders from Interpol Uganda
2.	Certified Memorandum and Articles of Association
3.	Identification of shareholders and directors /secretary
4.	Proof of Beneficial ownership, Form 1
5.	Trade Name
6.	Audited Books of Accounts for the previous year.
7.	Management Accounts if Audited Books of Accounts are three months older than 30th June 2024
8.	Annual return for the previous year
9.	Proposed ownership or corporate structure
10.	Business Plan
11.	Employee Training Program including AML/CFT/TFS for the new year
12.	Duly Registered power of Attorney appointing a contact person
13.	Tax Clearance Certificate from URA
14.	Certificate of registration as a data collector from NITA-U



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15.	Detailed description of the games to be introduced and the rules applicable
16.	Name of Software provider

**Specific Requirements for each licence**

Table 2: Casino Operating Licence

<b>Item</b>	<b>Requirement</b>
1.	Plan, Diagram and Specification of or Casino layout. (Land based)
2.	Proposed ownership or corporate structure
3.	Certificate of registration as an accountable person from FIA
4.	Annual Casino Risk Assessment on Money Laundering and Terrorism Financing
5.	Risk Based Anti-Money Laundering Compliance Program
6.	Name of software provider(s) for the Casino Management System
7.	Casino Games and Rules

Table 3: Gaming or Betting Machine Technical Operating Licence.

<b>Item</b>	<b>Requirement</b>
1.	Name of manufacturer of gaming machines or device
2.	Authorization from manufacturer to supply, install or adapt gaming machines.
3.	Central electronic monitoring system



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Table 4: Gambling Software Operating Licence

<b>Item</b>	<b>Requirement</b>
1.	Name of the software.
2.	Model/version of software
3.	Software developer name
4.	User manual
5.	Certification of the software

Table 5: Key Employees

<b>Item</b>	<b>Requirement</b>
1.	Curriculum vitae of employee
2.	Work permits for foreigners
3.	Statement of competence from the employer
4.	Certificate of good conduct and police clearance from Interpol
5.	National I.D for locals and Passport for foreigners
6.	Prescribed fees

Please note that the following are considered key employees.

**Regulation 26 of the Lotteries and Gaming (Licensing) Regulations  
2017**

1. chief executive,
2. chief of operations,
3. chief of accounts, who shall be a CPA.
4. manager of premises or gaming floor manager for the case of casinos.

**Section 31, Lotteries and Gaming Act, 2016. (Casinos)**

A person that.

1. manages the casino or in a managerial capacity;
2. conducts gaming and betting within the casino;
3. moves money or chips to patrons or within the casino;
4. operates, maintains, constructs or repairs gaming or betting equipment.



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Table 5: Licence Fees Payable for each licence

Item	Type of licence, registration or other matters under the Act or Regulations	Fees payable in Uganda Shillings
	Licence fee to conduct a national lottery	100,000,000/=
	Licence fee to conduct public lottery	10,000,000/=
	Licence fee to operate a casino, or a casino operating licence	15,000,000/=
	Licence to provide facilities for playing bingo, or a bingo operating licence;	10,000,000/=
	Licence fee to provide facilities for betting, or a general betting operating licence;	10,000,000/=
	Licence to act as betting intermediary, or a betting intermediary operating licence.	10,000,000/=
	Licence fee to make gaming machines available for use in a gaming centre or a gaming machine general operating licence or gambling software operating licence. (a) foreigners (b) nationals	20,000,000/= 10,000,000/=
	Application for renewal of licence where the previous licence has not expired in accordance with section 47 of the Act.	Nil
	An application for a special employee licence	50,000/=

Table 6: Security Guarantee.

Security Guarantee shall be submitted after approval of application by the Board.

Item	Category or class of license	Amount of security bond/ bank guarantee in UGX
1.	Betting	500,000,000/=



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2.	Slot machines	500,000,000/=
3.	License to establish or operate a	500,000,000/=
4.	casino	
5.	Pool betting operating license	500,000,000/=
6.	Bingo operating license	200,000,000/=
7.	Betting intermediary operating	200,000,000/=
8.	license	
9.	National lottery or public lottery	500,000,000/=

Table 7: Minimum Capital Requirements

<b>Item</b>	<b>Type of licence</b>	<b>Amount of minimum capital required in Uganda shillings</b>
1.	Betting	250,000,000/=
2.	Slot machines	250,000,000/=
3.	Manufacture, supply or installation of gaming or betting machines	250,000,000/=
4.	Licence to establish or operate a casino	1,000,000,000/=
5.	National Lottery	5,000,000,000/=
6.	Public Lottery	250,000,000/=
7.	Pool betting operating licence	250,000,000/=
8.	Bingo operating licence	250,000,000/=
9.	Betting intermediary operating licence	250,000,000/=

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